



DAILY STUDENT EXPECTATIONS FOR K-5 STUDENTS CCS REMOTE LEARNING

Learning Space

- Have or create a learning space that is:
 - **Comfortable**
 - **Large enough for you to write, take notes, and store materials**
 - **Distraction-free**
 - Students should work remotely in an area where the learning of classmates aren't disrupted with visual aids, audible devices, and/or others who may be in the room who are not a part of the class.

Be Camera Ready!

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 - Students must follow [School Board policy 4316 Student Dress Code and School Board policy 4300 Student Code of Conduct](#).
 - **Cameras:** Cameras should be on during class time to help engagement if there is an issue with the camera being on students or families should contact the teacher(s). Remember to stay focused and listen while your teacher is talking. You can use the chatbox or unmute your mic to ask and answer questions when the teacher says it is alright to do so.
- **Check your mic to see if it works:**
 - Mute your mic, only turn it on when it is your turn to speak or ask a question.
 - When you have a question, use the chat feature on the right-hand corner and wait for your teacher to call on you.
 - Only one student should contribute/talk at a time.
- **Be attentive.**

Online Etiquette and Expectations

- **Be respectful** of classmates and adults at all times
 - Practice Whole Body Listening, just like when you're in your classroom!
 - Remember "The Golden Rule," treating others the way you want to be treated.
 - Students may not use any communication that will degrade, disrespect, or that is abusive in nature (signs, symbols, gestures) in the classroom environment. Any form of profanity/vulgarity is prohibited. Cyberbullying will not be tolerated.
- **Try your best**
 - Remember, if you have questions about something - ask your teacher, they are here to help you.
 - Stay on task.
 - Be a collaborator. Collaborate through the chat box. Use the chat option to communicate appropriately with your teacher and classmates.
 - Check-in with your teacher during office hours if you have questions.
- **Be a good digital citizen**
 - **Classroom:** Remember, your computer IS your classroom for now - so ask yourself, would I write/share/say this in person. You may use Canvas/Google Meet or any other digital platforms during class time for instructional purposes only.
 - **Post Wisely:** What you post online stays online forever, so make sure you're proud of what you share - it will always be there! Once a message is sent to the group, there is no taking it back.
 - Students should not send unsolicited emails to other CCS classmates. All forms of communication should be course-related in nature.

Violations of these expectations will result in disciplinary action pursuant to this Student Code of Conduct and may result in the exclusion of the student from the virtual classroom environment.