

LEA or Charter Name/Number:	Cumberland County Schools - 260								
School Name:	Bill Hefner Elementary								
School Number:	367								
Plan Year(s):	2016-2018								
Voting: All staff must have the opportunity to vote anonymously on the School Improvement Plan.									
# For	63								
# Against	4								
Percentage For	94%								
Date approved by Vote:	8/25/2017								

School Improvement Team Membership

From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot....Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be members of the building-level staff."

Committee Position*	Name	Year elected
Principal	Don Cahill	
Assistant Principal Representative	Beth Malsby	2016
Teacher Representative	Leslie Fowler	2017
Inst. Support Representative	Lisa Hughes	2016
Teacher Assistant Representative	Tracey Myrick	2017
Parent Representative		
Additional Representative	Tianna O'Brien	2017
Additional Representative	Kimberly Robbins	2016
Additional Representative	Alicia Rhamy	2017
Additional Representative	Allyson Sauter	2016
Additional Representative	Heather Reese	2017
Additional Representative	Chelsea Schell	2017
Additional Representative		
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Additional Representative		
Additional Representative		

* Add to list as needed. Each group may have more than one representative.

Title II Plan

Instructions: Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. **(Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)**

School: Bill Hefner Elementary School
 Year: 2016-2018

Description of the Plan

Purpose: The purpose of this plan is to provide a detailed description of staff development expenditures.

Budget Amount	<u>AMOUNT</u>
Total Allocation:	\$1,400.00

Budget Breakdown	Briefly describe the title of and purpose for the staff development:
Staff Development 1	The Why and the How: Number Sense Strategies for Success. Understand number sense strategies for addition, subtraction, multiplication, and division through various grade levels.

	<u>Description</u>	<u>AMOUNT</u>
Personnel:	Two instructional coaches, no substitutes required.	\$0.00
Training materials:	included in registration fee	\$0.00
Registration/Fees:	2 teachers @ 444.00 each	\$888.00
<u>Travel:</u>		
Mileage/Airfare:	Mileage from Fayetteville to Raleigh is 64.50 x 2. Mileage reimbursement .50 x 129 miles	\$64.50
Lodging/Meals:	Hotel and meals (lunch not provided)	447.5
Consulting Services:		
Follow up activities		
	Total for staff development 1: This cell will automatically total for you	\$1,400.00

Budget Breakdown	Briefly describe the title of and purpose for the staff development:	
Staff Development 2		
	<u>Description</u>	<u>AMOUNT</u>
Personnel:		
Training materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow up activities		
	Total for staff development 2: This cell will automatically total for you	\$0.00

District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team voted for your teachers to have a duty free lunch by indicating yes (Y) or no (N) in the box to the right.	N
Duty free planning time	Please describe approximately how much planning time your teachers have during a week: Teachers have 200 minutes per week of unstructured planning time. Teachers are given extended collaborative planning time on a six day rotation that is required for planning.	
PBIS school	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right.	Y
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Model
Parental/Family Engagement	Please describe your parental/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.): Monthly open forum scheduled for the principal to meet with parents and address parent concerns. Awards programs are held every nine weeks. PTA meetings are scheduled each month. The parent facilitator holds four parent workshops per year called "Chat and Chew". Parent/Teacher conferences are held two times per year and scheduled Student Services Meetings, as needed.	
Safe and Orderly schools	The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.	

Review of the SIP plan and notification of changes	As a part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has been changed.
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School-Based Management and Accountability Program

Summary of School-based Waiver Requests

Program Years: 2016- 2018

Instructions: Listed below is the waiver that only **Elementary Schools** have the option to request. Complete all cells that have a red border.

LEA or Charter School Name/Number:

Cumberland County
Schools - 260

School Name:

Bill Hefner Elementary School

Waivers

General Statute §115C-105.26 permits local boards of education to request waivers of state laws, rules, or policies as part of a school improvement plan. Waiver requests shall be submitted to the State Board of Education (G.S. §115C-105.26 (a)).

Waiver requests shall:

- Identify the school making the request;
- Identify the state laws, rules, or policies that inhibit the school’s ability to improve student performance;
- Outline circumstances under which the waiver may be used; and
- Explain how the requested waiver will permit the school to improve student performance.

Allowable Waivers and Conditions

General Statute §115C-105.26 (a) mandates that the SBE shall grant waivers only for the specific schools for which they are requested and shall be used only under the specific circumstances for which they are requested. Further sections of G.S. §115C-105.26 specify that when requested as part of a school improvement plan, the State Board of Education may grant waivers of state laws pertaining to class size.

DPI allowable waiver (Elementary Schools only)

1. Does your school request the following DPI waiver? (Select Yes or No from the drop-down list in red cell below)

Allocation of Teachers: Class size - Flexibility

Yes

2. Identify the law, regulation, or policy from which exemption is requested.

G.S. 115C-301, (C) Class Size

3. State how the waiver will be used.

The waiver will be utilized only as necessary if class sizes go above the recommended limits and additional teachers are not allotted.

4. State how this waiver helps achieve the specific performance goals identified in the School Improvement Plan.

All class sizes will be balanced to accommodate overloads if necessary.